

# Update your Email Signature!

Including your pronouns in your email signature is a fast and efficient way to show your allyship and that you are a safe place for people to bring their whole authentic selves, including their gender identity!



Firstname Lastname (pronoun/pronoun)

**Title and/or  
Profession**

email@baker.edu

O: (555) 555-5555 ext. 123

M: (555) 555-5556

**Further Together<sup>®</sup>**

baker.edu

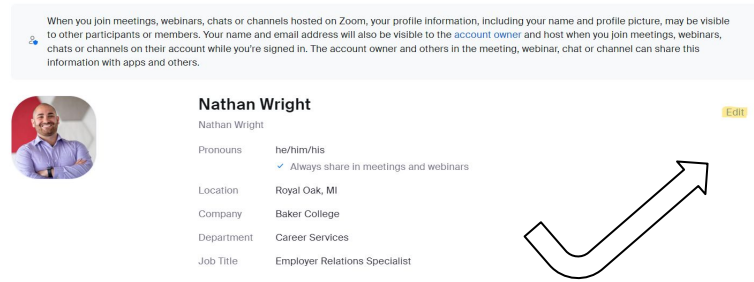
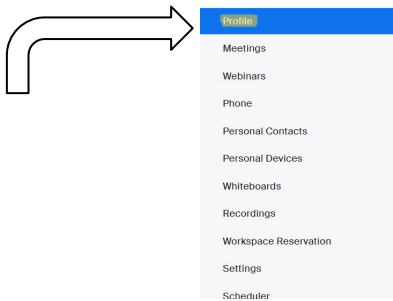
# Share Your Pronouns in Zoom!

This is another easy example to show your allyship and your support. By sharing your pronouns, it lets others know what your preferred name and pronouns are. Doing this is important for not only transgender and nonbinary people, but also cis gendered people; by further destigmatizing the expression of gender identity.

Follow the steps on the next slide to update your Zoom settings!

The Zoom logo is displayed in a bold, blue, lowercase sans-serif font. It is centered horizontally in the right half of the slide. The background features abstract geometric shapes: a red outline of a hexagon at the top right, a solid yellow hexagon at the bottom right, and a solid green hexagon at the bottom center.

1. Log into Zoom and click on “settings”
2. Next, click on “view more settings”
3. Then, click on “profile”
4. Once you are here, click on “edit”!



5. Now, it's time to update your profile to share your pronouns!

First Name  Last Name

Display Name   
Enter a name (e.g. your first name, full name, or nickname) that will be shown to others on Zoom

Pronouns  ?

How would you like to share your pronouns?  
 ▾  
Pronouns are always visible to your contacts on your profile card

Location

